

THROWLEY PARISH COUNCIL

Minutes of the meeting Monday 15th May 2017 at 7.30pm Parsonage Farm Conference Room, Throwley

PRESENT: Francis Wilson (Chairwoman)
Roger Clarke
Roger Scutt
Sian Lewis
Tim Young
Alan Murphy
Jill Moore (Clerk)

Apologies; Adam Jastrzebski, Andrew Bowles, Colin Prescott, Alan Murphy

1. Minutes of APM held on 27th March 2017 were taken as read
Minutes of Meeting held on 16th January 2017 were taken as read

2. Matters arising from the Minutes

- a) Fallen silver birch near the post box - update Roger Clarke. This has been cleared by Nick Stears.
- b) Notice board on the village green - update clerk. Gary Gibbs from KCC has been in touch, he considers that the notice is not the responsibility of KCC. The notice is a map of footpaths in the parish. Frances Wilson reported that there is an mobile app 'Pathwatch', it can be used if a footpath is compromised. Anyone can take a photo and send it to the Ramblers Association and they will take it forward. Parishioners are encouraged to use this method of ensuring footpaths are cared for.
- c) Potholes on un-adopted roads round the forstal – clerk and Frances Wilson to word an email to parishioners. To be emailed and put a notice on the notice board. **Action - clerk and Frances Wilson**

3. Commemoration of the Centenary of Throwley Airfield

Adam Jastrzebski has arranged for a grant of £740 from Swale BC, it is intended to cover assembly and erection of the sign and an opening ceremony Sunday 30 July. Elvin Engineering have provided a quote of £625 for an A1 sized steel-framed, vertical sign with small curved roof. Sian Lewis has put together a proposed design for the sign and Clive Foreman is to provide the wording. The printing is not expected to be costly. Roger Scutt anticipated that the cost of the project it will fall within TPC set budget. Final costings are still to be discussed and any update to figures will be advised. Sian Lewis is working on a poster for a stand at the fete to let everyone know that the opening ceremony will be 30 July. It was thought that Colin Prescott may be asked to come to give a brief speech. Sian Lewis was thanked for doing information sign. **Action - Roger Scutt and Adam Jastrzebski to organise date and structure of opening ceremony.**

4. Local Housing issue

The main objections by parishioners from other parishes were increased traffic. TPC voted and agreed to continue with the proposal to go ahead with building at the current site. Ask to keep Frances and clerk included in email/any correspondence. **Action – clerk to email Alison Thompson to this effect.**

5. Finance update

Clerk had nothing notable to report..

6. Any other business

a. Resignation of clerk

The clerk expressed a wish to step down from the post, however, clerk may continue in post for the next meeting if required. **Action - councillors to seek new clerk.**

b. Cutting the grass before the fete

The subject of timing grass cutting before the fete was discussed. It was felt that approximately 1 week beforehand was most ideal. **Action - Roger Clarke to contact Green Fingers.**

c. Defibrillator.

The subject of keeping a defibrillator in the parish was discussed. The main concern is where it could be kept. It should be somewhere central and accessible (possibly on the forstal) so it can be of benefit to the whole parish but not somewhere it can be stolen. Cost is thought to be around £700-£800. **Action - Tim Young to obtain a quote and find out what other parishes do to prevent them being stolen.**

7. Time and date of next meeting:

Monday 17th July 2016 at 7.30pm in the Conference Room at Parsonage Farm

There being no further business the meeting closed at 21.15pm

Signed _____ Date _____