

THROWLEY PARISH COUNCIL

Minutes of the meeting Monday 15th January 2018 at 7.30pm Parsonage Farm Conference Room, Throwley

PRESENT: Frances Wilson (Chairwoman)
Roger Clarke (Vice-Chairman)
Tim Young
Adam Jastrzebski
Roger Scutt
Sian Lewis
Jill Moore (Clerk)
Rachel Cowtan (incoming clerk)

Apologies; Alan Murphy

1. **Minutes of Meeting** 20th November 2017 were taken as read

2. **Matters arising from the Minutes**

- a) Trees update – Roger Clarke, Frances Wilson, Tim Young and Roger Scutt met to view the trees, Roger Clarke has subsequently agreed that Green Fingers Dirty Boots will maintain the trees for the next few years. They are to be cut back up to a level of around 10 feet from the ground. The expected cost in February is £180.
- b) Replacement clerk – Rachel Cowtan was welcomed, she will be taking over duties in the coming weeks.

3. **First Aid Training update**

The TPC have decided against purchasing a defibrillator, first aid training for parishioners seems to be a more viable option. Frances Wilson reported that a 1 day CPR training course at Hudson First Aid costs £60 per person. The qualification lasts for 3 years. If funding can be obtained then it may be possible to train a first aider in each of the parish hamlets. **Action; interest to be gauged at the Annual Parish Meeting in March. Clerk – there will be no funding from Colin Prescott before May. Colin Prescott suggested contacting St. Johns Ambulance as they will provide training.**

4. **Village Clean Up**

Suggested date is Sunday 18th March. **Action; Tim Young will organise the food and provide assembly venue. Sian Lewis will organise a map. Clerk will contact Swale BC to arrange for bags, pickers, gloves and Hi Viz vests to be provided**

5. **Potholes on village roads**

Tim Young raised the subject of bad potholes on village roads, particularly Bagshill Road and Parsonage Stocks Road. **Action; Roger Clarke to contact Gary Gibbs at KCC.**

6. **Planning applications**

Roger Clarke has met with John Burke (formerly of Swale BC planning dept), the topics were

- i. South Forstal Farm - this planning app was previously rejected. Another app is anticipated by the end of January for 1 unit including 3 small bedrooms with a converted lean-to for a garage. Roger Clarke proposes TPC support the app.

- ii. John Burke also expanded on Throwley Parish slightly unusual position for planning apps. Because there is no designated village centre at Throwley, TPC response has a greater influence of the progress of apps. He suggested that if we wish to respond positively the best wording is 'TPC fully support this application' and if we wish to respond negatively, the best wording is 'TPC object'.
- iii. John Burke is happy to be speaker at the Annual Parish Meeting on Monday 19 March, the title will be 'Swale Planning Procedures, the Conservation Area & possible Built Area of Throwley Forstal and the newly adopted Swale Local Plan 2017 as it affects the village'. **Action; clerk to contact Parish mag to advertise.**

7. Throwley.org domain

Adam Jastrzebski has control of the Throwley.org domain. It is due for renewal, cost is £13.85 per annum. It is likely to be much cheaper for longer periods and Adam Jastrzebski will negotiate in the future. **Action: Adam Jastrzebski to renew. Clerk to reimburse**

8. Any other business

- a. Tim Young enquired if there is an election this year. Potential future councillors were discussed and a replacement for Frances Wilson is to be established. The timing of the change-over of personnel was discussed. **Action; Clerk to find out if there is an election this year - phone Swale BC**
- b. The subject of grass cutting on the forstal was discussed. Green Fingers are providing a good service, TPC are happy for them to continue. **Action; Roger Clarke to contact Michael Runnacles to confirm.**
- c. We are still awaiting an invoice for churchyard grass cutting from Farm and Garden Fencing. The subject was discussed. Frances Wilson mentioned that in any future quote, the number of cuts should be specified. **Action; Roger Scutt to contact Farm and Garden Fencing.**
- d. Planning application for assisted housing. TPC have sent their comments in support of the application but are unable to see the comments on the website. The subject was discussed, there was concern that parishioners may conclude that TPC have not commented if the comments do not appear on the website. Other comments made by councillors directly on the website have appeared, it may be advantageous to use this method of commenting in future. **Action; clerk to contact Swale BC to find out why our comments have not appeared on the website, Colin Prescott and Andrew Bowles to be cc'ed. It is understood that if any comments are made, Swale BC have a legal obligation to post them on the website.**

Time and date of next meeting is **Monday 19th March 2018** at 7.30pm at Throwley Church

There being no further business the meeting closed at 20.50 pm

Signed _____ Date _____